

MORMON BATTALION MEMORIALIZATION GUIDELINES

The Mormon Battalion Association has available a 3" x 5" engraved plaque that can be attached to the headstone of original Mormon Battalion participants of the 19th century. Descendants of the original participant, especially, are encouraged to honor their ancestor(s) with this memorial plaque.

1. Clear the name for memorialization with the Mormon Battalion Association Graves Memorialization Officer. This clearance is a **MUST** before any further steps are taken. This is to avoid duplication of effort and to assure follow-through.*
2. Check with the participant's family or organization; encourage family involvement. The family should take charge of the program whenever possible. **Graves memorialization are always more successful when family is involved.**
3. Check with the sexton at the cemetery to make sure that the placement of a permanent memorial is all right, and so he knows what is planned.
4. There **MUST BE A HEADSTONE** for the participant before a plaque can be installed.
5. Check with the plot owner for clearance to place the plaque.
6. Arrange the date for the memorialization with the family, then notify the Graves Memorialization Officer, other companies, and the Battalion Executive Staff. The Battalion Executive Staff member who attends should be recognized and should participate as a part of the ceremony.
7. Arrange the program with the family members. The Battalion Executive Staff can furnish an outline, if requested.
8. The biography of the deceased—approximately 5-8 minutes--should be read as part of the ceremony. A copy should be given to the Mormon Battalion Graves Memorialization Officer for their files.
9. Plaques should be obtained from the Graves Memorialization Officer. The cost of the plaque is \$15.00, paid in advance, unless other approved arrangements have been made. The family should be the first resource for this small fee. Checks should be made payable to the Mormon Battalion Association.
10. In planning the program, decide who is to place the plaque. Either Battalion or Company officers can assist if requested to do so, but a family member should be considered first choice.

*The goal and mission of the Mormon Battalion Association is to “keep in honorable remembrance” those men who served in the original Battalion 1846-1847. While authorized by the Army, the laundresses were paid by the men, and were not enlisted in the Battalion. The women and children who accompanied the men were not part of the Battalion, but “camp followers.” The husband should be memorialized before or at the same time as the wife. The wife should not be memorialized before or without her husband.

(Revised 7 Feb 2015)