

# Mormon Battalion Association

## Minutes – Executive Staff Meeting

10:00 AM, Saturday, 16 March 2013

Utah Cultural Celebration Center (UCCC), 1355 W. 3100 South  
West Valley City, UT 84119

The Mormon Battalion Association Executive Staff meets once a quarter on the third Saturday of January, April, June, and October at 10:00 am, except when that day is a holiday or conflicts with another event. In that case, the meeting will be re-scheduled and the Executive Staff will be notified of the change. Members of the public are invited to attend.

**Executive Staff Members in Attendance:** LTC Max Jamison (Battalion Commander), COL Carl Larson (Battalion Executive Officer), Margaret Larson (Acting Membership/Human Relations Officer), John Hayes (Multimedia/Operations Officer), and Anthon Jeppesen (Communications Officer). COL Jerome Gourley (Battalion Commander's Chief Advisor) and Steven Rinehart (Judge Advocate General) was excused due to work requirements.

**Executive Leadership in Attendance:** MAJ Val John Halford (Chair of 2013 Heritage Day Program) and Kevin Henson (Battalion Trek Affiliated Organization - by telephone).

**Welcome / Call to Order / Recognize Guests**

**LTC Max Jamison**

**Invocation & Pledge of Allegiance**

**John Hayes**

**Minutes of Previous Meeting – Review and Approval**

**LTC Max Jamison**

**General Business**

**(Open to Floor)**

- **Battalion Projects *Project Request Forms*** – No report
- **Service Opportunities** – No report
- **Membership:**

**Recognition & Awards:**

- John Hayes received Silver Beaver Award Ceremony at 7:00 PM on 5 March 2013 in Bountiful Regional Center.

**Report of Past Action Items:**

- COL Carl Larson: Send current copy of database to Oscar McConkie. *LTC Max Jamison lost phone number for Oscar McConkie; will have to recontact Oscar.*
- COL Carl Larson: Draft letter of intent to University of Utah Special Collections Library requesting new transcript of Dr. Sanderson's Journal, and then coordinate with Kevin Henson. *Recommend sending after February 2013.*
- Anthon Jeppesen: Provide LTC Max Jamison and Margaret Larson with online Adobe Acrobat fillable versions of *Unit Leadership Survey* and *Membership Survey*. *Pending decisions of Executive Staff.*
- John Hayes: Respond to 8 August 2012 email from Robert Paul regarding our Museum at This Is the Place Heritage Park. *Postponed.*
- John Hayes: Explore possibilities for Requests For Proposal (RFPs) for liability, renter's, and Director's and Officer's (DNO) insurance, but not exhibitor's insurance. *Report back mid-2013.*
- COL Carl Larson: Pick up remaining grave markers from Sons of Utah Pioneers Headquarters and transfer to Battalion storage unit. *Done.*
- Anthon Jeppesen: Report on 2012 IRS Form 990. *Being reviewed by accountant.*
- COL Carl Larson and Kevin Henson: Create list of locations of original Battalion journals and their custodians so we can request/create new transcripts. Many journals are still in possession of descendant families. *Once journals are located, we will seek opportunities to authenticate current transcriptions and/or retranscribe them, and then post results on website for public use.*

- MAJ Clark Olsen, COL Carl Larson, and Kevin Henson: Coordinate Graves Memorialization planning for Milton Smith, near Philmont Scout Ranch, New Mexico. *MAJ Clark Olsen and Johnny Hayes will coordinate with LDS Scouting Representative.*
- COL Carl Larson, LTC Max Jamison, and Kevin Henson: Locate gravesite of George B. Sanderson, St. Louis, Missouri. Locate living descendants of Lewis Dent and George Sanderson to invite to graves memorialization. *Tentatively planning for June 2013.*
- Kevin Henson and COL Carl Larson: Locate living descendants of two Battalion members in Michigan to invite to graves memorialization. *See Battalion Trek report below.*

**Heritage Day Planning** – MAJ Val John Halford is Chair, with support from Executive Staff. *Five participants in mini-symposium on topic of Myths of Mormon Battalion.*

- John Hayes and Anthon Jeppesen: Release program template in 1-2 weeks. *Done.*
- John Hayes: Provide conflict-free proposed date for Heritage Day in 1-2 weeks. *Done.*
- LTC Max Jamison & COL Carl Larson – Organize program. *Done.*

**Pioneer Day Planning** – Need to plan for Honor Guard Flag Presentation at 24 July SUP Sunrise Service, and general membership marching in Pioneer Day Parade.

- John Hayes to provide liability waiver form shortly to be signed by all parade participants.*

**Associated Organization Reports (in person, electronic, or via written report):**

**Battalion Trek** – No report

**Mormon Volunteers, “A” Company, Historic Reenactors** – No report

**Sierra Nevada Mormon Pioneers** – No report

**Sons of Utah Pioneers** – No report

**Friends of the Battalion** – No report

**Mesa Squad** – No report

**Local Unit Reports:**

**Albuquerque** – No report.

**Ogden** – MAJ Clark Olson: Val Bagley’s Scout troop needs info for participation in Heritage Day Program.

- MAJ Clark Olson: Pass meeting information to Anthon Jeppesen for posting on official website.
- MAJ Clark Olson and John Hayes – Inventory Clark’s Eagle Kit slides.

**Logan** – No report

**California “B” Company** – No report

**California North** – No report

**California Orange County** – No report

**Cedar City** – No report

**Dixie** – No report

**Eastern Idaho** – No report

**White Mountain** – No report

• **Finance**

Anthon Jeppesen: Official 2012 Finance Report to be released in March meeting. Rental of SUP Headquarters for 2013 Heritage Day Program is \$200.00 for 9:00 AM to 3:00 PM on 22 June.

**New Business**

**(Open to Floor)**

**Heritage Day Planning** – Need to prepare flyers for distribution; coordinate topics; obtain short biographies from five participants; send invitations to most likely symposium attendees.

**Review of Current Action Items:**

**LTC Max Jamison**

- LTC Max Jamison & COL Carl Larson: Recontact Oscar McConkie; send current copy of database to Oscar McConkie.

- COL Carl Larson: Send letter of intent to University of Utah Special Collections Library requesting new transcript of Dr. Sanderson's Journal, and then coordinate with Kevin Henson.
- Anthon Jeppesen: Provide LTC Max Jamison and Margaret Larson with online Adobe Acrobat fillable versions of *Unit Leadership Survey* and *Membership Survey*.
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### **Heritage Day Planning**

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- John Hayes –*provide Liability Waiver Form shortly to be signed by all parade participants.*
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- MAJ Clark Olsen, COL Carl Larson, and Kevin Henson: Coordinate Graves Memorialization planning for Milton Smith, near Philmont Scout Ranch, New Mexico. MAJ Clark Olsen and Johnny Hayes will coordinate with LDS Scouting Representative. *This will be no sooner than mid-summer 2013.*
- COL Carl Larson, LTC Max Jamison, and Kevin Henson: Locate gravesite of George B. Sanderson, St. Louis, Missouri. Locate living descendants of Lewis Dent and George Sanderson to invite to graves memorialization. *Tentatively planning for June 2013.*
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Adjourned to Executive Staff Meeting

LTC Max Jamison

Closing Remarks

LTC Max Jamison

Inspirational Thought

COL Carl Larson

Benediction / Adjournment

COL Carl Larson

Next Executive Staff Meeting:

10:00 AM, Saturday, 16 April 2013  
Board Meeting Room, Utah Cultural Celebration Center (UCCC)  
1355 W. 3100 South, West Valley City, Utah 84119